

CROCKERY TOWNSHIP BOARD MEETING MINUTES
HELD ON MAY 6, 2013

1. The meeting was called to order by Supervisor Stille at 7:00 p.m.
2. Pledge of Allegiance to the flag.
3. Roll call: Present: Stille, Buchanan, Suchecki, VanBemmelen, Constantine.
Also present was Attorney James Brown.
Fire Chief Gary Dreyer was an excused absence.
4. Motion by VanBemmelen, seconded by Suchecki to approve the minutes of the April 8, 2013 Regular Meeting as presented. All in favor. Motion carried.
5. Motion by Constantine, seconded by VanBemmelen to approve the disbursements as presented. All in favor. Motion carried.
6. Public comments were offered. None were heard.
7. Supervisor's comments/correspondence was heard. Supervisor Stille reported that there will be a meeting Monday with Dave Duscham, Supervisor Stille, Trustee Constantine and the attorneys at Auto Pro to discuss the final dispensation of the access road. Several calls have come in concerning standing water. This area has received an abnormal amount of rainfall recently. Most of the calls came from residents around the corner of M-104 and 136th Ave and Cone St. Supervisor Stille noted that currently there are no ditches along Cone St. The Supervisor has been in contact with the Drain Commission and the OCRC, and the problem will be looked into by one of them. A letter was received by the OCRC notifying the township of excess water going into our sewer plant. The excess is coming from the Cobblestone subdivision and is most likely from a sump pump going into the public utility. Letters have been sent to all residents of Cobblestone. May 18th is township clean up day with dumpsters being available from 8:00am to 3:00pm. Supervisor Stille received an e-mail from MDOT stating that the pile driving is complete on that particular section of the highway bridge. The additional shift that was added helped them complete this part of the project. There were no complaints received from residents concerning the construction going until later in the night.
8. Treasurer's report was offered. Treasurer VanBemmelen stated that the taxable value for 2013 went up by 3.748%. Property values in the township are now \$133,148,400.00. The new tax bills will show any delinquent taxes owed on the property.
9. Clerk's report was offered. Four complaints were received today from residents of 120th Ave (North of Apple Dr.) regarding the dusty road conditions and asking when the first brining will occur.
10. Fire Chief's report was offered. Chief Dreyer reported that the Polaris Ranger has been received and the Skid Unit will probably arrive in another week. There have been five new firefighter application received. Interviews will be at a June FDAC meeting. Chief Dreyer and Firefighter Jason Defouw attended the FDIC Conference in Indianapolis in April.

11. Discussion was held regarding the request for approval of a special land use for planned mineral removal for Milbocker & Sons, Inc on the Mark Boss property.
12. Motion by VanBemmelen, seconded by Suchecki to approve Resolution 2013-06, Resolution Recommending Approval of Special Land Use for Planned Mineral Removal as amended. All in favor. Motion carried.
13. Discussion and review of an Outdoor Assembly License application which was received from Josh Rebedew, representing Bikefest on the Grand which is to be held at the Conestoga Campground on June 28th and 29th. Craig Dubai and Josh Rebedew spoke to the Board on behalf of the Bikefest on the Grand event.
14. Motion by VanBemmelen, seconded by Suchecki to grant tentative approval of an Outdoor Assembly License for Bikefest on the Grand, dependent on meeting the conditions as required by the Board. All in favor. Motion carried. Conditions are as listed;
 - 1 Liability Insurance Policy for two million dollars listing the Township as the second insured
 2. Application paperwork and all documents must be corrected by May 20, 2013
 3. A complete Site Plan for parking and all other activities, and showing locations of the bands with the Sheriff Department signing off on it and information from them on their plan for patrolling this area during the event.
 4. Bands (music) are to stop playing at 11:00 pm
15. Discussion was held regarding the proposed Personnel Policies and Employee Handbook.
16. Motion by Constantine, seconded by Suchecki to approve the Personnel Policies and Employee Handbook with the changes as recommended by the Board. All in favor. Motion carried.
17. Discussion was held on the Fire Insurance Withholding Program.
19. Motion by Buchanan, seconded by Constantine to approve Resolution 2013-07, Resolution To Enroll Township In Fire Insurance Withholding Program Under Section 2845 of the Michigan Insurance Code. All in favor. Motion carried.
20. Motion by Constantine, seconded by VanBemmelen to contract with White Truck for brining this season at a cost of .19 per gallon with a estimated 80 to 85 thousand gallons being used. The approximate cost will be \$16,000 per application. All in favor. Motion carried.
21. Motion by VanBemmelen, seconded by Suchecki to approve closing the township office at 3:00 pm on Fridays during July and August with the office being closed all day Friday, July 5th. All in favor. Motion carried.
22. Motion by Constantine, seconded by Buchanan to accept the resignation from Sean Anderson from the ZBA. All in favor. Motion carried.
23. Motion by VanBemmelen, seconded by Buchanan to set a Special Meeting for May 20, 2013. All in favor. Motion carried.
24. Motion by Buchanan, seconded by Suchecki to set the Public Hearing for the

- 2013-2014 budget for June 10, 2013. All in favor. Motion carried.
25. Motion by Buchanan, seconded by Constantine to approve a single audit from the State of Michigan for the Water and Sewer Fund. All in favor. Motion carried.
 26. Discussion was held on the sewer plant operation costs and legal expenses.
 27. Motion by VanBemmelen, seconded by Buchanan to transfer \$20,000 from the General Fund to the sewer plant to help meet operation costs. All in favor. Motion carried.
 28. Discussion was held regarding possible termination of the contract with the Ottawa County Road Commission for the operation of the sewer plant.
 29. Motion by Buchanan, seconded by VanBemmelen to authorize and direct the Supervisor to prepare a Special Assessment Roll for the Sanitary Sewer Special Assessment District No. 1. All in favor. Motion carried.
 30. Discussion was held on the progress of the Master Plan that is being worked on by the Planning Commission. The Board is directing the Planning Commission to have the proposed Master Plan completed by July 1, 2013.
 31. Motion by Buchanan, seconded by Constantine to adjourn the meeting. All In favor. Motion carried. Meeting adjourned at 10:11 pm.

Submitted by

Kathy Buchanan, Clerk

CROCKERY TOWNSHIP BOARD MEETING MINUTES
SPECIAL MEETING
HELD ON MAY 20, 2013

1. The meeting was called to order by Supervisor Stille at 7:00 p.m.
2. Pledge of Allegiance to the flag.
3. Roll call: Present: Stille, Buchanan, Suchecki, VanBemmelen, Constantine. Also present were Attorney James Brown and Fire Chief Gary Dreyer.
4. Public comments were offered. None were heard.
5. Supervisor's comments/correspondence was heard. Supervisor Stille reported that we have been awarded a MNRTF grant for purchasing property for the next phase of the non-motorized trail. The award is for \$120,000, which is 75% of the appraised value. The township must now come up with the remaining 25%, approximately \$40,000. Two other requirements of the grant are that we must upgrade to a DNR appraisal and we need to pass a resolution of acceptance. Supervisor Stille stated that a question has arose as to whether a resident can remove the section of sidewalk that runs on their property. The Supervisor contacted John Gutierrez with the Ottawa Road Commission and he said that decisions concerning sidewalks are up to the township. Supervisor Stille asked the board members to think about a possible sidewalk policy which will be discussed at a later date.
6. A discussion was held regarding the Outdoor Assembly License request received from Josh Rebedew. Mr. Rebedew stated that the cost of the 2 million dollar liability insurance policy is going to cost the event \$3,500 while a 1 million dollar policy will cost \$1,100. Mr Rebedew asked the Board to reconsider the liability insurance requirement to 1 million dollars. Board members want a signed consent statement from Ron Cribley stating that he is giving permission for his field to be used for parking for the Bikefest on the Grand event.
7. Motion by VanBemmelen, seconded by Suchecki to modify the liability insurance requirement for the Outdoor Assembly License for Bikefest on the Grand from two million dollars to one million dollars. This policy must name Crockery Township as second insured. All in favor. Motion carried.
8. Motion by VanBemmelen, seconded by Buchanan to adopt Resolution 2013-08, Resolution Approving Limited Outdoor Assembly License (for Bikefest on the Grand, June 28-29, 2013), with modifications. All in favor. Motion carried
9. Commissioner Matt Fenske gave an update on some issues that are happening in Ottawa County. Tuesday, May 21, 2013 is the 2nd Annual Motorcycle Relay for Recovery. This event is in celebration of National Drug Court Month In Michigan. He provided a copy of the current M-231 Status Report. He also provided a copy of the Annual Report for MSUE of Ottawa County. Mr. Fenske informed the board that fraking is going to be occurring soon in Ravenna. There are currently 1,859 acres of oil leased property in the township. He stated that there has been some areas of concern for townships to consider regarding the process especially the amount of water and chemicals used in the process. There will be a one day workshop on possible fraking in

Ottawa County in the future with a date yet to be set. Supervisor Stille has received notice of this and will update the board when information becomes available. Mr. Fenske also stated that the Commissioners have been asked to pass a resolution supporting House Bill 43-15, regarding Smart Meters. He is encouraging residents to e-mail him with their thoughts or concerns with the Smart Meters.

10. A lengthy discussion was held with Ken Zarzecki and Pat Staskiewicz from the Public Utilities Department of the Ottawa County Road Commission. The discussion covered the rising costs of the sewer plant. The Board addressed the concern that we do not see where the revenues and expenses will ever catch up to each other. Ken Zarzecki explained to the Board that in 2009 changes were made in labor and equipment billing. He stated that the Road Commission understands our concerns and that is why in 2010 they entered into a Capital Outlay Agreement with Crockery Township. It was also stated that the monthly bill is based on the true cost of service and that there is very little of his administration charges on our billing. Supervisor Stille questioned whether there is opportunity to modify the billing methodology that is being used. The Supervisor also asked about if the Road Commission would consider outsourcing the operation of the sewer plant. The answer was no. Pat Staskiewicz stated that they subsidize us in the ways that they can. Mr. Zarzecki and Mr. Staskiewicz stated they would like us to rescind the termination letter. Supervisor Stille stated that while the Board does not wish to terminate our relationship with the Road Commission we have to do something to address the rising costs of the sewer plant operations. It was stated that Peter Heffner will be doing an audit of the revenues and expenses of the sewer plant. When completed we will have another meeting to discuss his findings and any opportunities for increasing revenue and decreasing expenses. Mr. Heffner has already made contact with Treasurer VanBemmelen for information.
11. Round Robin – Trustee Constantine stated that the cemeteries have been cleaned and Ottawa Cemetery has been mowed. They are in good shape for Memorial Day. Supervisor Stille stated that he received a call from Cliff Wood stating that he is interested in possibly opening a composting operation in Crockery Township. Treasurer VanBemmelen stated that she received a call about a new barbed wire fence going up at the West Michigan Boaters Association and questioning whether this was allowed on non agricultural land in the township. Trustee Constantine will speak with the owner.
12. Motion by VanBemmelen, seconded by Buchanan to adjourn the meeting. All In favor. Motion carried. Meeting adjourned at 10:44 pm.

Submitted by

Kathy Buchanan, Clerk

