

CROCKERY TOWNSHIP BOARD MEETING MINUTES  
HELD ON DECEMBER 14, 2021

1. The meeting was called to order by Supervisor Erhorn at 7:00 p.m.
2. Roll call: Present: Erik Erhorn, Kathy Buchanan, Judy VanBemmelen, Ryan Kelly, Rich Suchecki.  
Others present: Attorney Ron Redick and Deputy Fire Chief Kyle Botbyl.
3. Motion by Kelly, seconded by Suchecki to approve the minutes of the November 9, 2021 Regular Meeting, and the November 29, 2021 Special Meeting as presented. All in favor. Motion carried.
4. Motion by Suchecki, seconded by Buchanan to approve disbursements as presented. All in favor. Motion carried.
5. Motion by Buchanan seconded by Suchecki to approve the agenda with the removal of item c. Hotech IDD request from the agenda. All in favor. Motion carried.
6. Public comments were offered. Tom Farage asked about the route of the proposed water extension project. He is asking the township to take another look at going down M-104. He wants the township to consider how many hookups they could add to the system versus going down 136<sup>th</sup>. Supervisor Erhorn explained that the Nows Reliability Study recommends the 136<sup>th</sup> route as the number one choice for the reliability of the entire system because it would create a needed water loop. Mr. Farage also asked again about if the township has anybody looking for possible grants for water extensions. He believes there are many grants available to municipalities for this purpose.
7. Supervisor's comments/correspondence was offered. Supervisor Erhorn reported that the insulation project for the ceiling on the original part of the fire station has been completed.  
We have received notice that Bob Veenemen, the Sexton for our cemeteries is retiring as of December 31, 2021.  
Kevin Kieft from Prein and Newhof Engineering is close to completing the water line extension preliminary estimates.  
Supervisor Erhorn met with a representative from Magnum Coffee to ask if they would be interested in serving on the Corridor Improvement Authority, but they are not interested.
8. Clerk's report was offered. The post-election audit has been completed by Ottawa County and we achieved 100 percent compliance.  
The Clerk is working on finalizing the order for the trailhead amenities that we will be receiving grant money to pay for these items from the Grand Haven Community Foundation. This summer they held a Facebook campaign for local residents to vote on items for their communities. This will include picnic tables, information kiosk, and a custom sign for the Nunica Junction Trailhead.
9. Treasurer's report was offered. Treasurer VanBemmelen reported that she has met with technicians from ICS, and due to the age of our current server and some of the problems we are having in the back offices, it is their recommendation that

we have a new server installed. The Treasurer is requesting board approval to proceed with this purchase at a cost of \$7,700.

10. Fire Chief's report was offered. Chief Kriger reported that the department responded to 19 calls last month and 356 year to date.  
Crockery firefighters were out last Friday night and Saturday morning collecting for the Crusade for Toys yearly event. \$4,828.35 was raised along with a pickup truck full of toys.  
The Chief and several members of the department will be traveling to Charlotte to inspect the chassis for the new fire truck.  
The light on the front of the station was malfunctioning causing a strobe light and it has been repaired.
11. Attorney's report was offered. Attorney Redick reported that the judge is aware that the AZKO lawsuit was not successfully mediated so we will wait on his opinion.  
Attorney Redick also reminded the Board that the first step in considering the Hortech request for an IDD is to pass a resolution to schedule a public hearing. He also informed the Board that the request can be made larger than they might have immediate plan for. Notices of the public hearing must be mailed to surrounding property owners 7-10 days before the public hearing date. If we will need to hold a special meeting to set the date for a public hearing it should be scheduled at least 14 days before the expected date of the public hearing to allow time for the mailings to be prepared, mailed, and the required notification time frame.  
Attorney Redick has prepared the first draft of the agreement with Ottawa County dealing with the ownership issue of the Spoonville Trail. The Supervisor has already made a few comments, and the remaining board members offered a few suggestions for some changes as well.
12. Board Member report was offered. Trustee Suchecki reported that at a recent Planning Commission meeting the site plan for Lakeside Aggregates maintenance building was approved. The PC also approved a site plan for Wachter Excavating for an addition to an existing building.  
Zoning Administrator Lovelace is working on appropriate wording for parcels with dual zoning. With this ordinance wording, the zoning can be based on the primary use of the property instead of rezoning parcels.
13. Motion by Kelly, seconded by Buchanan to approve the purchase of a new server from ICS Data for \$7,700. All in favor. Motion carried.
14. Motion by Buchanan, seconded by Kelly to adopt Resolution 2021-16, Resolution Granting Final Approval of the Preliminary Plat of Hathaway Lakes No. 10. All in favor. Motion carried.
15. Motion by Buchanan, seconded by Kelly to adopt Resolution 2021-17, A Resolution To Vacate Special Assessments Included On The Special Assessment Roll For The Sanitary Sewer Special Assessment District No. 1, Terminate Sanitary Sewer Special Assessment District No. 1 And Matters Related Thereto. All in favor. Motion carried.
16. Discussion was held on the sewer plant decommissioning. We have received quotes from Melching and Tiles Excavating for demolition of the outside tanks.

17. Motion by VanBemmelen, seconded by Suchecki to accept the quote from Tiles Excavating for demolition of the outside tanks at the sewer plant. All in favor. Motion carried.
18. Discussion was held regarding the retirement of the Cemetery Sexton and how the township will move forward. Supervisor Erhorn contacted West Michigan Vault Company out of Muskegon because they work with other municipalities for grave digging. The Board had previously decided to wait until the next fiscal year to proceed with the GIS mapping of the Ottawa Center Cemetery but because of Bob Veeneman's retirement discussion was held on if we should proceed with it as soon as possible.
19. Motion by VanBemmelen, seconded by Kelly to contract with West Michigan Burial Vault for digging graves in the Crockery cemeteries and also provide the footings for monuments. All in favor. Motion carried.
20. Motion by Buchanan, seconded by VanBemmelen to approve contracting with Moore & Bruggink to GIS map the Ottawa Center Cemetery. All in favor. Motion carried.
21. Public comments were offered. Dave Willis asked for an update on the new website. Supervisor Erhorn explained that we were trying to get everything organized to go fully online, but instead, we may need to get the most necessary features going and then add to the website as information is completed. Mick Bricker was in attendance at this meeting. Mick is running for a seat in the Michigan House of Representatives for the 89<sup>th</sup> District.
22. Motion by Kelly, seconded by Suchecki to adjourn the meeting. All in favor. Motion carried. Meeting was adjourned at 8:49 p.m.

Submitted by



Kathy Buchanan  
Crockery Township Clerk

AGENDA  
CROCKERY TOWNSHIP BOARD  
REGULAR MEETING  
December 14<sup>th</sup> 2021 @ 7:00 P.M  
Township Hall 17431 112<sup>th</sup> Avenue

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approve Minutes from the November 9<sup>th</sup> Regular Meeting  
November 29<sup>th</sup> Special Meeting
5. Approve Disbursements
6. Approval of Agenda
7. Public Comments on Agenda Item
8. Supervisor's Report/ Correspondence
9. Treasurer's Report
10. Clerk's Report
11. Fire Chief's Report
12. Attorney's Report
14. Board Member Committee Reports
15. Unfinished Business
16. New Business
  - A. Hathaway Lakes Phase 10
  - B. Special Assessment Termination
  - C. Hortech IDD Request
  - D. Sewer Plant Closure
  - E. Cemetery Sexton
  - E.
17. Board Member Round Robin
18. Public Comments
19. Adjournment of Meeting