

CROCKERY TOWNSHIP ZONING APPLICATION

This application will not be accepted if **incomplete**. All required materials must be submitted at least 45 days prior to the next meeting.

App. # _____

APPLICATION

FOR: Zoning Rezoning Site Plan Review Special Land Use Subdivision
Compliance Planned Unit Develop Other: _____
Variance _____

APPLICANT INFORMATION

Name: _____
Address: _____
City: _____ Home Phone: _____ Cell Phone: _____
Zip: _____ Work Phone: _____ E-mail: _____

OWNER INFORMATION (if different than applicant)

Name: _____
Address: _____
City: _____ Home Phone: _____ Cell Phone: _____
Zip: _____ Work Phone: _____ E-mail: _____

PROPERTY INFORMATION

Address or Location: _____
Permanent Parcel #: _____
Nearest Cross Streets: _____

DESCRIPTION OF REQUEST (including drawing – see back)

I hereby attest that the information on this application form is, to the best of my knowledge, true and accurate.

Signature of Applicant

Date

Thereby grant permission for members of the Crockery Township Planning Commission (Zoning Board of Appeals) (Township Board) to enter the above-described property (or as described in the attached) for the purposes of gathering information related to this application/request/proposal. *(Note to the applicant: This is optional and will not affect any decision on your application.)*

Signature of Applicant

Date

For Office Use Only

Date Received: _____ Fee Paid: _____ Application Accepted by: _____

Submitted Materials: Site Plan Application Legal Description Other _____

Copy to Assessor _____

This form to be signed by each applicant and retained in the Township office

TOWNSHIP OF CROCKERY TOWNSHIP
COUNTY OF OTTAWA, MICHIGAN

NOTICE TO APPLICANTS FOR ZONING CHANGES, SITE PLAN REVIEWS, SPECIAL LAND USES, PRIVATE STREET APPROVAL, OPEN SPACE DEVELOPMENTS, SITE CONDOMINIUMS, VARIANCES, ETC.

Thank you for submitting your application and the required application fee to Crockery Township for:

- _____ Rezoning of Lands
- _____ Site Plan Review
- _____ Special Land Use
- _____ Condominium or Site Condominium Approval
- _____ Planned Unit Development
- _____ Open Space Development
- _____ Variance
- _____ Other _____

The Township Board has established a policy that the costs and expenses incurred by the Township in the consideration and review of zoning applications is to be reimbursed to the Township by zoning applicants. In this way, these Township expenses are borne by the party making the zoning application, rather than by Township taxpayers in general. This reimbursement of the Township's actual costs and expenses is in addition to the application fee.

Such additional costs and expenses incurred by the Township may include such things as engineering fees, attorney fees, cost of special meetings, publication expenses, the fees of other consultants and other costs that the Township may incur. The Township keeps detailed records of all expenses incurred by each application.

As authorized by the Township Board, you are required to pay a portion of estimated Township expenses in advance, into an escrow account, and you will be billed subsequently as any additional expenses are incurred. It is your responsibility to reimburse the Township for the actual Township costs and expenses resulting from the review of your application. Any excess amount paid to the Township will be refunded to you, after the Township has received and paid all the invoices.

NO building permits, zoning permits, other Township permits or approvals can or will be issued until all fees are paid and until a sufficient amount has been paid into the zoning escrow account.

To indicate your understanding of the Township's zoning escrow fee policy, please sign this form in the space indicated below and return it to the Township office.

I understand that I am responsible for the reimbursement to the Township of its actual expenses incurred in connection with my application, under the Township escrow fee policy, and I agree to pay such amounts on a timely basis, under the terms of that policy.

Dated: _____

Signature of Applicant

TYPE OF BUILDING

Single-family Dwelling: ___ Site built ___ Pre-manufactured ___ New ___ Replacement/ Relocation
___ Agricultural ___ Multi-family Residential ___ Interior Renovation ___
Industrial ___ Commercial ___ Exterior Renovation

Accessory: ___ Residential ___ Garage ___ Attached ___ Detached ___ Carport

TYPE OF STRUCTURE

___ Porch ___ Swimming Pool ___ Demolition ___ Sign ___ Telecommunications
Tower ___ Fence ___ Other Structure

DIMENSIONS

Width _____ Feet X Length _____ Feet X Height _____ Feet

Total Square Feet _____ No. of Stories _____

Square Footage by Floor: 1st Floor _____ 2nd Floor _____ 3rd Floor _____

Basement _____ Garage _____ Porch/deck _____

OTHER

_____ Well applied for from O.C. Health Dept.

_____ Septic applied for from O.C. Health Dept.

_____ Drain field applied for from O.C. Health Dept.

_____ Driveway Permit applied for from O.C. Road Commission