

**CROCKERY TOWNSHIP BOARD MEETING MINUTES
HELD ON AUGUST 8, 2023**

1. The meeting was called to order by Supervisor Erhorn at 7:02 p.m.
2. Roll call: Present: Erik Erhorn, Judy VanBemmelen, Rich Suchecki, Kathy Buchanan.
Absent: Ryan Kelly.
Others present: Attorney Ron Redick, Fire Chief and Zoning Enforcement Officer Bill Mastenbrook.
3. Motion by Buchanan, seconded by VanBemmelen to approve the agenda as presented.
All in favor. Motion carried.
4. Motion by Suchecki, seconded by VanBemmelen, to approve the minutes of the June 13, 2023 Regular Meeting as presented. All in favor. Motion carried.
5. Motion by VanBemmelen, seconded by Suchecki to approve the minutes of the June 13, 2023 Special Meeting as presented. All in favor. Motion carried.
6. Motion by Suchecki, supported by Buchanan to approve disbursements as presented. All in favor. Motion carried.
7. Public comments were offered at 7:14 p.m. No comments were heard.
8. Supervisor's comments/correspondence was offered. Please see attached Supervisor's monthly meeting notes.
9. Treasurer's report was offered. No report was heard.
10. Clerk's report was offered. No report was heard.
11. Fire Chief's report was offered. Chief Mastenbrook reported that the Department responded to 29 calls in June and 41 calls last month, which brings this year's total to 209 as of this date.
Chief Mastenbrook stated that the Ipads that are now in the trucks have proved very useful. They were successfully used to get an exact location of an accident victim on the Spoonville Trail recently.
Lieutenant T.J. Kriger will be completing his training for Fire Inspector within the next year. He will then be able to fill the Fire Marshall role for Crockery Township.
Chief Mastenbrook is requesting approval to promote John Kriger to the lieutenant position and T.J. Kriger to the position of Captain.
12. Bill Mastenbrook, Zoning Enforcement updated the Board on the current status of the violation letters he sent out. He is continuing to follow up on those violations and about 50% of the property owners have complied.
13. Attorney report was offered. Attorney Redick spoke about an email the clerks in Ottawa County have received regarding an invalid request for election records.
14. Board Member Committee Report was not heard as Ryan Kelly the representative on the Planning Commission was absent.
15. Discussion was held regarding the Fire Marshall review fee. Treasurer VanBemmelen is recommending an increase to the fee schedule for the review of solar panels.

16. Motion by Suchecki, seconded by Buchanan to approve setting the Fire Marshall Review application fee for solar panels at \$200. All in favor. Motion carried.
17. Motion by VanBemmelen, seconded by Buchanan to approve the promotion of firefighters John Kriger to Lieutenant and T.J. Kriger to Captain, as recommended by the Fire Chief. All in favor. Motion carried.
18. Motion by Buchanan, seconded by Suchecki to approve increasing the application fee for Master Deed Amendments for Condominium or Site Condominiums from \$1,000 to \$1,500 to cover the increasing cost incurred by the township, as recommended by the Treasurer. All in favor. Motion carried.
19. Motion by VanBemmelen, seconded by Suchecki to adopt Resolution 2023-06, Resolution To Approve 15th Amendment To Condominium Master Deed, Pursuant To Circuit Court Judgement All in favor. Motion carried.
20. Discussion was held regarding the required 9 days of early voting for elections. Attorney Redick has reviewed the county agreement and suggested a few changes should be made. Clerk Buchanan has been in contact with County Clerk Roebuck about those suggested changes. He is going to speak to the county's legal counsel about the changes. The matter will be discussed again at the September board meeting.
21. Motion by VanBemmelen, seconded by Suchecki to adopt Resolution 2023-07, Resolution To Adopt 2022 Hazard Mitigation Plan, Kent and Ottawa Counties. All in favor. Motion carried.
22. Motion by Suchecki, seconded by Erhorn to adopt Ordinance 2023-08, An Ordinance To Amend The Zoning Ordinance Of The Township Of Crockery [Signs]. All in favor. Motion carried.
23. Motion by VanBemmelen, seconded by Buchanan to approve a Metro Act extension agreement for AT&T and authorize the Clerk to sign. All in favor. Motion carried.
24. Motion by Erhorn, seconded by Buchanan to officially accept the resignation of Jeff Hughes from the Crockery Fire Department effective July 1, 2023. All in favor. Motion carried.
25. Supervisor Erhorn stated that Ottawa County has reached out to the township regarding ground water levels. The County will be installing 2 ground water monitoring wells on township property.
26. Public comments were offered at 9:01 p.m. One comment was heard.
27. Motion to by Suchecki, seconded by Buchanan to adjourn the meeting. All in favor. Motion carried. Meeting was adjourned at 9:04 p.m.

Submitted by,

Kathy Buchanan
Crocker Township Clerk