

CROCKERY TOWNSHIP BOARD MEETING MINUTES
HELD ON SEPTEMBER 12, 2023

1. The meeting was called to order by Supervisor Erhorn at 7:01 p.m.
2. Roll call: Present: Erik Erhorn, Judy VanBemmelen, Rich Suchecki, Kathy Buchanan, Ryan Kelly.
Others present: Attorney Ron Redick, Fire Chief and Zoning Enforcement Officer Bill Mastenbrook.
3. Motion by Suchecki, seconded by VanBemmelen to approve the agenda with the addition of item f, Metro Act application from Mercury Broadband. All in favor. Motion carried.
4. Motion by VanBemmelen, seconded by Suchecki, to approve the minutes of the August 8, 2023 Regular Meeting as presented. All in favor. Motion carried.
5. Motion by Buchanan, supported by Kelly to approve disbursements as presented. All in favor. Motion carried.
6. Public comments were offered at 7:11 p.m. One comment was heard.
In attendance were the 7 applicants for the upcoming vacancies on the Planning Commission at the Supervisor's invitation. All 7 residents introduced themselves to the Board and audience.
7. Supervisor's comments/correspondence was offered. Please see attached Supervisor's monthly meeting notes.
8. Treasurer's report was offered. Taxes are due on the 14th.
9. Clerk's report was offered. No report was heard.
10. Fire Chief's report was offered. Chief Mastenbrook reported that the Department responded to 48 calls in August.
Chief Mastenbrook stated that the fire department open house is scheduled for October 9th from 6-8 p.m.
Chief Mastenbrook is requesting approval to promote Erik Erhorn to the lieutenant position and to hire Zachary Merlo to the department as an EMS.
11. Bill Mastenbrook, Zoning Enforcement Officer updated the Board on the current status of the violation letters he sent out. He has 8 remaining violations on the list to follow up on.
12. Attorney report was offered. Attorney Redick stated that new federal regulations will be coming regarding municipality websites. More information will be coming. Attorney Redick also stated that Mika Meyer will host a workshop on October 26th from noon to 4p.m at the Watermark Country Club. An invite with details will be coming.
13. Board Member Committee Report was offered. Trustee Ryan Kelly reported that WMSRDC worked to get the left turn light placed at M-104 and M-231.
14. Supervisor Erhorn stated that Trustee Kelly and the Supervisor will have informal meetings with each resident who has submitted an application to fill the Planning Commission vacancies.

15. Motion by VanBemmelen, seconded by Kelly to approve the promotion of firefighter Erik Erhorn to the position of Lieutenant as recommended by the Fire Chief. All in favor, (with Supervisor Erhorn abstaining). Motion carried.
16. Motion by VanBemmelen, seconded by Suchecki to approve the hiring of Zachary Merlo to the fire department as an EMS, as recommended by the Fire Chief contingent on the pre-hire screening. All in favor. Motion carried.
17. Motion by VanBemmelen, seconded by Suchecki to accept the letter of resignation from Deputy Chief Kyle Botbyl. All in favor. Motion carried.
18. Motion by Suchecki, seconded by Kelly to approve three bond payments to the Ottawa County Public Utilities as recommended by the Treasurer.
 - 2009 Nows WTP Expansion - \$6,242.79
 - 2004 CT Sewage Disposal System - \$89,257.13
 - 2021 CT Sewer Improvements - \$76,810.00All in favor. Motion carried.
19. Motion by VanBemmelen, seconded by Buchanan to adopt Resolution 2023-08, Resolution To Establish Fees And Charges For Emergency Response Services Under The Township Fire And Emergency Service Charge Ordinance. All in favor. Motion carried.
20. Motion by Kelly, seconded by Suchecki to adopt Resolution 2023-09, Resolution Establishing Sewer Rates and Charges. All in favor. Motion carried.
21. Motion by VanBemmelen, seconded by Kelly to approve entering into an Agreement For Early Voting Administrative Services with Ottawa County, and to authorize the Clerk and Supervisor to sign the agreement. All in favor. Motion carried.
22. Motion by Buchanan, seconded by Kelly to approve the budget amendments as recommended by the Treasurer. All in favor. Motion carried.
23. Motion by VanBemmelen, seconded by Kelly to adopt Resolution 2023-10, Metro Act Unilateral Agreement for Mercury Broadband, and to authorize the Clerk to sign. All in favor. Motion carried.
24. Public comments were offered at 9:01 p.m. Two comments were heard.
25. Motion to by Suchecki, seconded by Kelly to adjourn the meeting. All in favor. Motion carried. Meeting was adjourned at 8:40 p.m.

Submitted by,

Kathy Buchanan
Crockery Township Clerk