

**CROCKERY TOWNSHIP BOARD MEETING MINUTES
HELD ON FEBRUARY 13, 2024**

1. The meeting was called to order by Supervisor Erhorn at 7:04 p.m.
2. Roll call: Present: Erik Erhorn, Kathy Buchanan, Judy VanBemmelen, Ryan Kelly, Rich Suchecki.
Others present: Fire Chief Bill Mastenbrook and Attorney Ron Redick.
3. Motion by Suchecki, seconded by VanBemmelen to approve the agenda. All in favor. Motion carried.
4. Motion by VanBemmelen, seconded by Kelly to approve the minutes of the January 9, 2024 Regular Meeting as presented. All in favor. Motion carried.
5. Motion by Kelly seconded by Buchanan to approve the disbursements as presented. All in favor. Motion carried.
6. Public comments were offered. No comments were heard.
7. Supervisor's comments/correspondence was offered. Supervisor Erhorn reported that the township needs to update the contract with Fresh Coast Planning to reflect the Zoning Administrator's change of office hours.
Supervisor Erhorn stated that the closing on the Leonard Street property needed for the water extension should be completed by the end of the month.
The easement documents for the water extension are ready for the property owner to sign. In exchange for the property easement there will not be a trunkage or frontage charge.
8. Clerk's report was offered. Early Voting will start February 17th at the four designated sites. Clerk Buchanan and Election Assistant Shelby Czinder will be assisting as Site Supervisor, as required by the agreement with the County, on the 22nd at Polkton Township.
The township has received a request from Michigan Gas Utilities to renew the Franchise Agreement that has been in place and was last renewed in 1994.
Attorney Redick will review the agreement and the Board can consider at the next meeting.
9. Treasurer's report was offered. Treasurer VanBemmelen reported that the 14th is the last day to pay taxes with no late penalty.
10. Fire Chief's Report was offered. Chief Mastenbrook reported that the department responded to 40 calls last month.
New lights have been installed on 581 and the new skid unit for the brush truck has arrived and will be installed this week at Midwest Welding.
Seven new sets of turn out gear have arrived. These were purchased with funds from a State of Michigan grant the department was awarded. FEMA grant applications will be open soon and the Chief will be applying.
Heavy Resue 572 is close to being placed into service. The new lighting should be installed soon and equipment will be switched over.
11. Attorney's report was offered. Attorney Redick stated that we must put a ballot initiative on the November ballot to ask the voters if the Board should be increased to 4 trustees.

12. Board Member report was offered. There was no Planning Commission meeting in January and also no WMSRDC meeting. The ZBA will be meeting this month. Trustee Kelly stated that a lot of trash, tires, furniture have been dumped again on State Road.
13. Motion by Kelly, seconded by VanBemmelen to approve Chief Mastenbrook's recommendation to promote John Kriger to Deputy Fire Chief. All in favor. Motion carried.
14. Motion by Kelly, seconded by Suchecki to adopt Resolution 2024-01, Resolution To Establish Application Fees And Initial Zoning Escrow Amounts For Zoning Proceedings And Other Land-Related Proceedings. All in favor. Motion carried.
15. Motion by VanBemmelen, seconded by Kelly to adopt Resolution 2024-02, Resolution of Support for the Ottawa County Road Millage Renewal Proposal. All in favor. Motion carried.
16. Discussion was held on the fire department staffing needs and possible millage request.
17. Public Comments was offered. One comment was heard. They requested a draft copy of the subdivision ordinance and it was explained that it will be available when it is scheduled for consideration by the Planning Commission.
18. Motion by Erhorn, seconded by Kelly to adjourn the meeting. All in favor. Motion carried. Meeting adjourned at 9:02 p.m.

Submitted by

Kathy Buchanan
Crockery Township Clerk