

Crockery Township

Regular Planning Commission Meeting

April 16, 2024

Approved Minutes

Chairman Ryan Arends called the meeting to order at 6:30 p.m. Roll call:

Present: Commissioners Robert Machiela, Mike Munch, Ryan Arends, Dave Willis, Jake Noel, Ryan Kelly and Chairman Ryan Arends.

Absent: Commissioner Roy Holmes

Planner Julie Lovelace with Fresh Coast Planning and Attorney Ron Redick were also present on behalf of the Township. Paige Silva was present as Recording Secretary.

There were 5 people seated in the public gallery.

Agenda Item 2. Approval of the Agenda

A **motion** was made by Commissioner Kelly to approve the agenda. A second was offered by Commissioner Machiela.

Agenda Item 3. Approval of Minutes

A **motion** was made by Commissioner Kelly to approve the Minutes from February 20, 2024. A second was offered by Commissioner Machiela.

A **motion** was made by Commissioner Kelly to approve the Minutes from March 19, 2024. A second was offered by Commissioner Machiela.

Agenda Item 4. Announcements

Commissioner Kelly provided announcements. The Boardroom has new chairs. There will be a special meeting tomorrow at 5:00 p.m. to approve the full-time fire department.

Agenda Item 5. Communications

None.

Agenda Item 6. Public Comments

Chairman Arends offered public comment for any item not on the agenda at 6:33 p.m. None were offered.

Agenda Item 7. Action Items

a. Woodworth Conditional Rezoning and depth-to-width ratio Special Land Use Requests

Planner Lovelace provided a recap regarding this matter. The applicants are Mr. and Mrs. Woodworth. The Master Plan would prefer they rezone this as rural estates but the property would still not meet the minimum width requirement; which is why the applicant is requesting R-1 zoning. The Applicants provided a proposed conditional rezoning. The conditions are: The property may split to no less than five acres and they are required to record a covenant on the property. Attorney Redick prepared the restrictive covenant and this will show up in future title searches. The public hearing requirement was already met at the previous hearing. **A motion** was made by Munch to recommend to the Board approval of the Woodworth Conditional Rezoning Request. Commissioner Kelly offered a second.

Commissioner Noel made **a motion** to approve the variance depth-to-width ratio Special Land Use. A second was offered by Commissioner Willis.

b. Annual Election of Officers

The following slate of elected Planning Commission Officers was discussed:

Chair - Ryan Arends

Vice Chair - Mike Munch

Secretary - Roy Holmes

Vice Secretary - Robert Machiela

Commissioner Kelly made **a motion** to approve the above-entitled slate of Planning Commission Officers. Commissioner Munch supported.

Agenda Item 8. Presentations

None.

Agenda Item 9. Discussion Items

a. Master Plan Chapter Updates

Planner Lovelace said she is dissecting the current Master Plan and reorganizing everything. She said everything is being put into chapters to include the most pertinent information in the front. She will organize them and hopes to have the first chapter to the Commission next month. Provided that it is given to the Commission next month, the Commission will review, edit at their own pace and receive public comment for feedback. Planner Lovelace will take what is in the Current Master Plan to compose the new one and include the incorporations in the discussion. This will be available on the Fresh Coast Website for members of the Township to see. The proposed and drafted copies will also be available.

Agenda Item 10. Adjournment

A **motion** to adjourn was made by Commissioner Noel at 6:44 p.m. A second was offered by Commissioner Munch.

Respectfully Submitted,

Paige Silva
Recording Secretary

Next Regular Meeting: May 21, 2024
Next Special Meeting: TBD