

## A RECOGNIZED BICENTENNIAL COMMUNITY

17431 112<sup>th</sup> Ave. P.O. Box 186 Nunica, MI 49448 Phone: (616) 837-6868 Fax: (616) 837-7838 www.crockery-township.org

## **Policy on Assessor's Office Accessibility**

Revised 2/10/25

Assessing services are provided through a contractual agreement with Ottawa County. Ottawa County Equalization Director Brian Busscher serves as the City Assessor. Assessing Division Manager Thad Pepper is the primary point of contact and is available at the Township Hall on Wednesday afternoons from 12:30pm to 4:30pm, or by appointment. The Ottawa County Assessing Division can be reached at 616-846-8262 during customary business hours. Email may be directed to <a href="mailto:assessing@miottawa.org">assessing@miottawa.org</a>.

Additionally, taxpayer inquiries may be sent directly to Thad Pepper, Assessing Division Manager, at 616-994-4776 or email <u>tpepper@miottawa.org</u>.

Inquiries, correspondence, voicemails, emails, and all other messages will be answered within seven business days by the Assessor's Office. In person meetings are scheduled as needed with the Assessor or designated staff to discuss any inquiries. Please use the contact information above to set up an appointment with the appropriate staff member during normal business hours. General assessment records may be viewed online at bsaonline.com. Otherwise, inspection or copies of routine records may be handled by contacting the Assessor's Office as described above. Large reproduction of files may require a Freedom of Information Act (FOIA) request. FOIA requests may be made to the Township Clerk's Office.

In addition to the March Board of Review, a taxpayer may contact the Assessor's Office as described above for the Assessor or appropriate staff to hear and/or resolve informal disputes as allowed by Michigan law.